



Leckhampton with Warden Hill Parish Council

Minutes of the Parish Council (PC) held on Wednesday 9th October 2024 at 7pm at the United Reform church, Salisbury Avenue, Warden Hill

Attendances

Parish Council: Cllrs Bennett (Chair) Mistry (Vice Chair), Horwood, Cooke, Nelson, Baillie, Hutchings, Oliver

Staff: Arlene Deane (Clerk)

Members of the Public: Two members of the public

All reports referred to throughout the minutes can be found on the Leckhampton with Warden Hill Parish Council Website

The Agenda is as follows:

76/24/25 The Chair:

- Reminded those present that the meeting was being recorded for minute taking purposes only and asked all those present if any member of the public was intending to record or film the meeting
- Reminded those present that the public session is the only time the public can speak
- Confirmed that Cllr Halsall had resigned due to health. He thanked her for her service to the community and the research she had undertaken regarding play/leisure equipment for the disabled

77/24/25 Apologies for absence

Apologies were received from Cllrs Halsall, Fox, Regan, Davies and Newport-Black

78/24/25 Declarations of interests

Cllr Oliver for agenda item 86/24/25 – CIL application for Brizen as he is a Trustee of the Brizen Trust Charity

79/24/25 Update from PCSO Julie Lewis for the Leckhampton Ward

PCSO Lewis gave an update on various issues impacting Burrow's Field, She confirmed she was keeping an eye on parking on match days and E bikes causing damage to the grass and pitches. Any cars causing obstruction should be reported at the time, the police cannot deal with them retrospectively There were no burglaries reported in the ward.

Cllr Horwood asked if the outcome of the incident which had left a small dog dead, could be communicated. PCSO Lewis will check and advise.

The Chair allowed the public to ask any questions regarding policing in the Ward.

Resident 1 asked about the process of dealing with burglaries. PCSO Lewis said there was a triage system in place

Clerk: MS Arlene Deane. Mobile 07739719079

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80/24/25 Approval of the minutes of the last meeting held on 13th September 2024 (circulated to Cllrs and posted on the website)

Approved

81/24/25 Matters arising from the above; other than those that are separate agenda items.

- 63/24/25 A reminder was sent to the Strategic Local Plan (SLP) team at Cheltenham Borough Council (CBC) for an update
- 67/24/25 The Parish Council (PC) response to the 2025 Council Tax consultation was sent
- 68/24/25 Cllr Hutchings completed the Gloucestershire County Council (GCC) Local Development Guide Consultation on behalf of the PC, as agreed
- 72/24/25 The Gloucestershire Association of Parish and Town Councils (GAPTC) cancelled the PC invoice for the planning course that Cllrs Hutchings and Newport-Black attended

82/24/25 County and Borough Councillor reports (reports received have been circulated to Cllrs and posted on the website)

The reports from Borough Cllr Oliver and County Cllr Nelson were received and circulated. Cllr Nelson added that the new Newlands development would commence construction at the start of 2025. She is still waiting to hear from Redrow regarding the sale of their Farm Court/Farm Lane site

Cllr Mistry commented on the queues of lorries that build up on Farm Lane waiting to enter the Miller site

83/24/25 Public session - The Meeting will open to the public for questions and comments

Resident 1 asked what is planned to be done outside his house and when. Cllr Nelson said he should have had a letter, which he said he had not. Cllr Nelson will feed back to Miller Homes. She said the whole development will take 4 years to complete

84/24/25 Planning Committee Terms of Reference (TOR) amendments approval (the updated document has been circulated to Cllrs)

The proposed changes recommended by the planning Committee were discussed. Cllr Hutchings proposed moving to the vote and this was seconded by Cllr Bennett. The changes were unanimously approved. The updated TOR will be posted on the website

85/24/25 Approval of Chris Davies becoming a member of the Planning Committee Cllr Hutchings proposed this motion, which was seconded by Cllr Bennett.

This was unanimously approved

86/24/25 Finance

- **Approval of monthly payments (circulated to Cllrs and posted on the website)**
Unanimously approved
- **Approval to purchase two poppy wreathes and an additional small donation to the RBL for Remembrance Sunday, cost of £100**

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Unanimously approved

- **Approval to purchase the Warden Hill Christmas Tree and new lights to a maximum of £150**

After discussion, Cllr Hutchings proposed moving to a vote, this was seconded by Cllr Oliver and it was approved by six Cllrs, with one abstention

- **CIL applications discussions and approvals of recommendations made at the CIL meeting of 17th September (papers have been circulated):**
 - **Brizen Young People's Centre - £11,200 to refurbish the kitchen**
Cllr Nelson proposed moving to a vote, which was seconded by Cllr Bennett. This grant was unanimously approved (Cllr Oliver did not take part in the vote due to his earlier declaration of interest). The Clerk will confirm with the Brizen Trustees.
 - **Transfer of CIL funds to capital pay for the already agreed purchase of Southcourt Green - £5,399.34**
Cllr Mistry proposed moving to a vote and this was seconded by Cllr Oliver. This transfer was unanimously approved
 - **Tree pit trial at Norwood/Bath Road junction to mitigate tree root spread damage to the pavement - £3,500**
Cllr Horwood proposed moving to a vote, which was seconded by Cllr Baillie. This was unanimously approved. Cllr Nelson to advise Highways

87/24/25 Gloucestershire County Council (GCC) 'Ash die back' replanting scheme. Discuss and approve suitable locations in order to respond to GCC by 14th October

The following sites were agreed:

- The green at Canterbury Walk. It is hoped that planting trees at the four corners will stop cars mounting the curb and parking on the green
- Winchester Way
- Gwernant Green
- The green space at the end of Cameila Court

Cllr Nelson to let GCC know

88/24/25 Approval of the Parish Council's proposal to GCC to adopt the allotments that run along the footpath from Church Road to Burrow's Field (draft proposal circulated to Cllrs)

This item will be rescheduled to the 13th November meeting as the Clerk is still waiting for quotes for deer fencing

89/24/25 Reports from the Working Groups leads (reports were circulated)

- **Environment Working Group – The Clerk**
No questions
- **Leckhampton Communities Working Group – Cllr Mistry**
No questions
- **Highways Working Group – Cllr Nelson**
No questions
- **Neighbourhood Planning – Cllr Horwood**
Once a meeting with Miller can be held, any further updates to the PC Neighbourhood Plan (NP) will be discussed with and approved by the Chair, as previously agreed

90/24/25 Reports from the PC liaison representatives

- **A417– Cllrs Fox**

Cllrs Horwood and Fox attended a legacy workshop. Which included a tour of the site. A section of the old A417 will become a walking route

- **Police liaison report – Cllr Oliver**

Cllr Oliver gave an update on the Warden Hill police meeting with local business and officials. Anti-Social Behaviour (ASB) has reduced, outreach sessions and increased numbers attending the Brizen Youth Clubs have helped. Cllr Oliver will produce and circulate the notes from the meeting

91/24/25 Update on the progress of a solution for the private sewers in Warden Hill – Cllr White

Cllr White gave an update of the meeting with the barrister on 1st October. The next step is to organise a meeting with a senior regional manager of Severn Trent Water (STW) for them to explain why the 2011 act has not been met. Plan B appeal to OFWAT under the 1991 legislation and Plan C investigate with Max Wilkinson (our MP) legal changes necessary to force the issue which could be through statutory instruments or primary legislation."

92/24/25 Report from the Chair of the Brizen Trustees, Jodie Underhill (circulated in advance to Cllrs) this will now be a monthly agenda item

There were no questions

93/24/25 Reports from Members

Cllrs Oliver and Hutchings attended a meeting at Bournside School with 6 house leads to gauge the type of new equipment that would be welcomed by teenagers in Salisbury Avenue MUGA. The leads will consult with their peers and another meeting will be arranged to hear the results.

Cllr Oliver said that the summer youth project at Brizen had increased numbers this year and extended hours. The open day was attended by Max Wilkinson MP, the Mayor, Paul Baker and the Police Commissionaire, Chris Nelson

94/24/25 Clerk's report

- Two full sets of labelled keys have been received from Brizen One for the PC and another for CBC
- The existing footpath by the reservoir on Leckhampton road is being stopped up and replaced with a new one higher up the hill
- The clerk and the Assistant Clerk attended a GAPTC training session for their new website

95/24/25 Assistant Clerks report

Nothing to report

96/24/25 Date and time of the next Parish Council Meeting 7pm 13th November 2024 at Glebe church Rooms, Church Road, Leckhampton

The meeting closed at 20:50pm

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