



Leckhampton with Warden Hill Parish Council

To all members of the Council: Your presence is summonsed at the Meeting of the Parish Council on Wednesday 8th January 2025 at 7pm at the Glebe Church Rooms, Church Road, Leckhampton

A handwritten signature in blue ink, appearing to read 'A Deane'.

Arlene Deane
Clerk to the Council
2nd January 2025

The Agenda is as follows:

136/24/25 The Chair will:

- Remind those present that the meeting is being recorded for minutes taking purposes only and ask all those present if any member of the public is intending to record or film the meeting
- Remind those present that the public session is the only time the public can speak

137/24/25 Apologies for absence

138/24/25 Declarations of interests

139/24/25 Approval of the minutes of the last meeting held on 11th December 2024 (circulated to Cllrs and posted on the website)

140/24/25 Identifying and initiating energy efficiency improvements/retrofit – Sue Gorman
Retrofit Engagement Officer, Climate Team, Cheltenham Borough Council (CBC)

141/24/25 Co-option for the Leckhampton Ward – Georgine Thorne

142/24/25 Matters arising from the above; other than those that are separate agenda items.

143/24/25 County and Borough Councillor reports (reports received have been circulated to Cllrs and posted on the website)

144/24/25 Public session - The Meeting will open to the public for questions and comments (15mins)

145/24/25 Finance

- Approval of monthly payments (circulated to Cllrs and posted on the website)
- Approval of the 2025/26 budget and precept recommended by the Finance Committee (the draft has been circulated to Cllrs)
- Approval to upgrade the Parish Council's (PC) Mailchimp subscription from free to the Essential package at £12.42 a month. (Reasoning document circulated to Cllrs)

Clerk: MS Arlene Deane. Mobile 07739719079

Email: clerk@leckhamptonwithwardenhill-pc.gov.uk

- 146/24/25** Approval of changes to the Parish Council's co-option policy (the draft amendments have been circulated to Cllrs)
- Changes to 5.2 (requirement of applicants applying to be co-opted to attend the PC meeting where their application is considered)
 - 6.2 and 6.3 (change to reflect that applicants for co-option are not required to use the time allowed to introduce themselves to members)
 - The introduction of new Section 7 to confirm procedure to be followed where a councillor or the Chair wishes to resign from office
- 147/24/25** Review and take a decision on the proposal to take over the allotments that run along the footpath from Church Road to Burrow's Field. They currently belong to Gloucestershire County Council (GCC) (The proposal document has been circulated to Cllrs)
- 148/24/25** Reports from the Working Groups leads where an update is required
- Warden Hill Communities Working Group – Cllr White
 - Neighbourhood Planning – Cllr Horwood
- 149/24/25** Reports from the Parish Council liaison representatives
- A417– Cllrs Fox
 - Police liaison report – Cllr Oliver
- 150/24/25** Brizen Young People's Centre report
- 151/24/25** Reports from Members
- 152/24/25** Clerk's report.
- 153/24/25** Assistant Clerks report
- 154/24/25** Date and time of the next Parish Council Meeting 7pm

This meeting will then close and an ad hoc meeting of the Planning Committee will open to review and approve responses to the following applications which as they are needed by CBC on January 9th

155/24/25 **24/02098/FUL - 103 Warden Hill Road - Proposed single storey rear extension.**
[24/02098/FUL | Proposed single storey rear extension | 103 Warden Hill Road Cheltenham Gloucestershire GL51 3EG](#)

24/02110/FUL - Grove End Moored Grove - Single storey rear/side extension with associated roof alterations. [24/02110/FUL | Single storey rear/side extension with associated roof alterations. | Grove End Moored Grove Cheltenham Gloucestershire GL53 0EY](#)

Questions or comments can be emailed to the Clerk, in advance by 12.00 noon on the day of the meeting